



COLLEGE OF BUSINESS
Executive MBA Programs

APPLICATION INSTRUCTIONS

- 1) Complete the EMBA Application available at <http://www.aubemba.org>.
Fax this application to 334-844-2964.
 - 2) Request 2 letters of recommendation - these can also be faxed or mailed to:
Ms. Jana Smith, Assistant Director, Executive MBA Programs
Suite 503 Lowder Business Building
Auburn University, AL, 36849
 - 3) Complete the Graduate School application - this is completed on-line at: www.grad.auburn.edu.
 - a) Choose “Apply Online” from the left sidebar
 - b) Choose E-Application
 - c) You are applying for Dept: Business Admin (BUSA)
 - d) Read the information and click the next button
 - e) Choose US Citizen / Permanent Resident
 - f) Complete the personal information
 - e) On the Program Information page, fill in the options as follows:
Major: Select:
*Business Administration - Executive Option for General EMBA,
Technology Management EMBA and HealthCare EMBA*
*Business Administration - Physicians Executive Option for Physicians
Executive MBA*
Degree: Master
Plan to Enter: Select the term you intend on entering the program
 - f) Enter your Undergraduate and Graduate degree information, and leave the GMAT information blank as we do not require that exam.
 - g) Pay the \$25 application fee with a credit card
- 4) ORDER YOUR TRANSCRIPTS. If you are given the option to expedite the transcripts to Auburn - please do so. This process often takes the most time and can hold up your admission to the program. You can be admitted for one term pending the receipt of all transcripts, but you will not be eligible for financial aid until you are fully admitted. Please have the transcripts sent to Ms. Jana Smith at the address given above. She will ensure that the transcripts are sent to the Graduate School in a timely manner and will retain a copy for our files.
- 5) If you are interested in applying for Financial Aid, please contact Dr. Tommy Wilson at: wilsot2@auburn.edu or 334-844-6996.